

# **Concord Public Library Trustee Meeting**

**September 10, 2012**

**-DRAFT-**

Present: Marian Akey, Jeremy Clemans, Megan DeVorsey, Marilyn Fraser, Inez McDermott, Elizabeth Mulholland, MaryBeth Robinson, Lisa Sands, and Library Director Patricia Immen

The meeting was called to order at 7:00 p.m. New board member Jeremy Clemans was welcomed.

The minutes of the June 4, 2012 meeting were accepted.

Chair Mary Beth Robinson inquired when the City Council will be reviewing the out years of the City's Capital Improvement Plan. The Library Director will let the board know when a date is set.

Library Director's Report:

- Sunday hours began September 9.
- Lower level of the library is now a quiet study room. Quiet work space is always in demand by the library's patrons, plus over the past year the noise level on the part of patrons using the space was so high that it was disruptive. Mrs. Immen has been working with her staff and city staff to find ways to accommodate those patrons who don't have places to go during the day and would like a sociable gathering place.
- A packet of data on circulation, traffic counts, programming and other library services and statistics from the past four years was distributed. The library's circulation and traffic are increasing from last year.
- A city trust fund report, and an analysis from former board member, Martin Ringo, was distributed.
- A staff list was distributed and trustees were briefed on new hires.
- An updated board contact sheet was distributed.
- Story times - times and dates have changed slightly from last spring.
- Social Media – the Library's Facebook page has received over a hundred "Likes."
- The library is getting a new photocopier for the public, which will replace the Foundation supported leased machine. The library will own this machine.

CPL Foundation Update:

- Shawn LaFrance is the new president.
- With Foundation support, an intern worked part-time this summer for the Chamber of Commerce and for the library conducting a teen survey. We are waiting for his report.
- CPL Foundation funded a National Night Out book give-away and a library card drive for kindergartners.
- Foundation partnered with Parks and Recreation Department to provide three movie nights in the parks.

It was requested that board members pass along any library related content to Lisa Sands or Ruth Perencevich (Foundation) for inclusion in the Foundation website.

Community Center Update – Transfer of Dame school may take place this fall.

Meeting adjourned 7:55 p.m.

Respectfully submitted,  
Inez McDermott